

Ahmad Mohammad Alsaleh

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WORK EXPERIENCE

Saudi Information Technology Company (SITE)

August 2021 — Present

Principal Consultant

Currently working as, a Principal Consultant at Saudi Information Technology Company (SITE).

Thiqah Business Services

March 2019 — August 2021

Business Consultation Team Leader

Worked as a Business Consultation Team Leader at Thiqah Business Services leading the Business Consultation Team for the Emerging Business Department. My tasks include:

- Leading scoping and requirements activities for new Thiqah Clients and internal products which include:
 - Developing the BA Approach Plan for the scoping activities.
 - Defining project goals and objectives.
 - Performing GAP Analysis and AS-IS/TO-BE process.
 - Identifying project stakeholders and overseeing the engagement.
 - Designing solution components and high-level features.
 - Identifying project assumptions, dependencies, constraints, and risks.
 - Assisting in defining User Story and requirements.
- Overseeing the day-to-day tasks and activities of my team members to meet project deadlines.
- Assisting and Coaching my team members whenever necessary on BA skills and techniques and agile standards.
- Leading the scoping and requirement definition activities for the internal reusable components' initiative.
- Handling the yearly appraisals for my team members.

JAL International

October 2017 — March 2019

Senior Business Analyst / Project Manager

Worked as a Senior Business Analyst / Project Manager at JAL International. My tasks included:

- Collecting data from the department team members to present to upper management.
- Working on an Internal Reporting Tool for the company.
- Developing document templates to standardize the team's deliverables.
- Managing the team's tasks and making sure they are finished on time.

Elm

October 2014 — October 2017

Senior Business Analyst

Worked as a Senior Business Analyst at Elm. My tasks included:

- Conducting business requirement elicitation sessions with projects sponsors.
- Documenting project scope in Scope of Work Documents.
- Documenting elicited requirements in Business Requirement Specification Documents.
- Validating requirements with project sponsors and business needs.
- Identifying stakeholders for projects and communicating with these stakeholders.
- Holding sizing meeting with Development and Quality Assurance teams.
- Delivering product features that match clients' and end users' expectation and needs.
- Handling 6+ clients in the projects I worked on.

Remal IT

June 2012 — June 2014

Project Manager

December 2012 — June 2014

Worked on iThra Youth Portal as a Project Manager for 18 months. My tasks included:

- Estimating the budget of the project based on the project scope.
- Researching various Gamification platforms to use in portal.
- Researching various Content Management Systems (CMS) to use in the development of the portal.
- Searching for Educational Content to be used in the portal based on the project scope.
- Searching for translation and voice over companies to translate the Educational content for the portal.
- Searching and interviewing web developers to work on the development of the project.
- Handling communication between the various stakeholders in the project (The Main Project Sponsor, Gamification Company, Educational Content Owners, Translation Company)
- Creating the Project Plan for the project.
- Meeting with the sponsor to elicitate requirement for the project.
- Designing the User Interface Layouts for the pages of the portal.
- Designing the Gamification system for the portal.
- Integrating the Gamification platform with the portal.
- Managing the development team of the portal.
- Testing the portal's features and reporting bugs.
- Keeping track of the project spending.
- Weekly reporting to upper management about the progress of the portal.

Game Requirements Analyst and Content Designer

September 2012 — November 2012

Worked on Areeb World game as a Game Requirements Analyst and Content Designer for 3 months.

My tasks included:

- Designing educational quests for the game.
- Designing some of the systems in the game (Combat System, Revision System, Leveling System).
- Participating in brain storming session to design the interface of the game.
- Testing the game and discovering bugs.
- Searching for voice acting companies to do the voice acting of the game.
- Writing out the email notifications for the website of the game.

Associate Project Manager

June 2012 — August 2012

Worked for 3 months as an Associate Project Manager on Kammelna game. My tasks included:

- Testing the game and discovering bugs.
- Participating in brain storming sessions to find solutions for bugs or problems in the game.
- Weekly reporting of developers' progress to project stakeholders.
- Working with Customer Support to improve their support ticket handling.
- Working on the development and testing of the iOS version of the game.

EDUCATION & CERTIFICATIONS

Project Management Professional (PMP)

March 2018

Project Management Institute

Master's Certificate in Business Analysis

October 2017

The George Washington University

Received this certificate after successfully completing for the following courses:

- Prepare for and take CPAB Exam in **October 2017** conducted by *TwentyEighty Strategy Execution*.
- Defining Business Needs and Solution Scope in **May 2017** conducted by *TwentyEighty Strategy Execution*.
- Developing a Business Case in **December 2016** conducted by *TwentyEighty Strategy Execution*.
- Foundations of Business Analysis in **September 2016** conducted by *TwentyEighty Strategy Execution*.

Business Process Analysis, Modelling and Innovation

August 2017

ES Learning

Associate's Certificate in Business Analysis

November 2015

The George Washington University

Received this certificate after successfully completing for the following courses:

- Testing Techniques for Tracing and Validating Requirements in **November 2015** conducted by *ESI International*.
- Developing Use Cases in **August 2015** conducted by *ESI International*.
- How to Document Requirements in **December 2014** conducted by *ESI International*.

B.S. in Software Engineering

September 2006 — April 2012

King Fahd University of Petroleum and Minerals

TECHNICAL BACKGROUND

- **Programming Languages:** Java, C, C#, JavaScript, HTML, php, ASP.NET.
- **Database Technologies:** MySQL and Oracle.
- **Platforms:** Windows, Linux Red Hat.
- **Software Tools:** NetBeans, Eclipse, Visual Studio, UML Modeling in Enterprise Architect, Software Testing using Junit.